

State of New York
County of Fulton
Town of Caroga

Minutes of the Caroga Town Board regular monthly held Wednesday January 8th 2025 at the municipal building located at 1840 State Highway #10 at 6:00 pm with the following persons in attendance by roll call. The flag salute followed.

Supervisor Ralph J. Palcovic - Here
Council Member John Glenn – Here
Council Member Barbara DeLuca – Here
Council Member Richard Sturgess – Here
Council Member Matthew Cooper – Here

Department representatives in attendance were: Mike Kunath- BTI, Steve Stedman - Golf Course Greens Keeper, Roy Stock – Deputy Highway Superintendent, John Byrnes – Zoning Board of Appeals Member, and Comprehensive Plan Member - Anita Long. There were five members of the public in attendance. Via Zoom there were 9 participants at the start of the meeting, 16 participants at the peak, and 14 online at adjournment.

Council Member Cooper asked if the organizational business would be conducted first. Supervisor Palcovic replied if that is what the board wants to do. Supervisor Palcovic began reading the salaries of the town officials for 2025.

RESOLUTION #2025-001 to set the salaries of the elected, appointed, and seasonal employees for the year 2025 was offered by Council Member Glenn at the organizational meeting held Wednesday, January 8, 2025.

WHEREAS, the bookkeeper created this list of the salaries to be paid in the year 2025 biweekly, annually, and monthly, and

WHEREAS, the Supervisor read the resolution stating the salary as annual and or bi-weekly, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to set the salaries as follows:

(Elected/Appointed)

Clerk	\$49,440/annual
Registrar	\$885 / Annual
Bookkeeper	\$28,706/annual
Budget	\$3,290/ Annual
BTI director -	\$16,970/Annual
Highway Superintendent to be amended	
Golf Superintendent	\$71,000/annual
Codes Enforcer	\$ 59,410/ annual

Monthly

Councilman (4)	\$3,600/ annual
Justice -	\$22,000/ annual
Court clerk -	\$9,000/ annual
Supervisor -	\$18,000/ annual
Dog Warden	\$5,869/ annual
Highway Secretary -	\$2,412/annual
Seasonal Recreation Trail Manager	\$24,000/ annual
Youth Director	\$6,230/ annual
Youth Lead Teacher	\$2,230/ annual
WEED director	\$16,000/ annual
Boat Wash Coordinator	\$2,370/ annual

Yearly

Webmaster	\$720/ annual
Historian	\$800/ annual
Deputy Highway Superintendent	\$2,318 / annual

Bi-Weekly (year-round)

Deputy Clerk	\$17.40/ hr.
Sole Assessor	\$30,000/ annual
Building Maintenance	\$18.00/ hr.
Confidential Secretary	
Codes Secretary -	
Highway – MEO	by contract
Highway – Mechanic	by contract
Zoning Clerk	\$20.00/hr.
Planning Clerk	\$20.00/hr.
Seasonal BTI Tech (I)	\$15.50/hr.
BTI Tech (II)	\$16.50/hr.
Laborer (Golf Course I)	\$16.40/hr.
Laborer (Golf Course II)	\$16.90/hr.
Pro Shop Manager	\$19.00/hr.
Assistant to Pro Shop	\$18.00/hr.
(added) Pro Shop	\$15.00 hr.
First year Diver	\$23.50/ hr.
Senior Diver	\$25.80/ hr.
Lead Diver-	\$26.10/ hr.
Shift Diver	\$26.25/ hr.
Tenders- first year	\$15.50/hr.
Tenders- senior	\$16.00/hr.
Boat Wash/Stewards	\$15.50/hr.
Summer Youth/Recreational	\$15.50/hr.
Summer Youth/Bus Driver set by school district	
Summer Youth/ Lifeguard	\$16.50/hr.

Head Counselor

Seconded by Council Member Cooper

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

RESOLUTION #2025-002 to appoint the Highway Superintendent was offered by Supervisor Palcovic at the organizational meeting of the Caroga Town Board held on January 8, 2025.

WHEREAS, the board desires to appoint the Deputy Highway Superintendent Roy Stock to the position of Highway Superintendent Town of Caroga for the unexpired term ending on December 31, 2025, and

WHEREAS, the salary for this appointment to fill the unexpired term shall be \$67,500.00 for the year 2025. And

WHEREAS, inclusive to this motion will be that should Mr. Stock not seek election to the future position of Highway Superintendent he may return to his hourly represented position within the Town of Caroga highway Department, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to appoint Roy Stock Highway Superintendent.

Seconded by Council Member Cooper

Discussion: Council Member Glenn wanted to make sure Mr. Stock would keep his seniority in the department and that this would count toward retirement.

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

RESOLUTION #2025-003 to change the Assessor of the Town of Caroga Leigh Anne Loucks from hourly to salary was offered by Supervisor Palcovic at the organizational meeting of the Caroga Town Board held on January 8, 2025.

WHEREAS, the Caroga Town Board desires to change the Assessor of the Town of Caroga, Leigh Anne Loucks from an hourly position to a salary position at the current budgeted salary inclusive to the 2025 budget at \$30,000.00, and

WHEREAS, in addition the Caroga Town Board desires to include individual health care within this position, and

WHEREAS, the justification for this is the assessor position for the Town of Caroga is an “on call” position that is expected to provide taxpayer support as needed, and

WHEREAS, the at home support could possibly cost taxpayers far more at budget time, and

WHEREAS, historically this position was a salaried position inclusive of health care, and

WHEREAS, the budget director has indicated that there is no impact to the budget at this time, now therefore be it

RESOLVED, that the Assessor Leigh Anne Loucks shall now be a salaried position with individual health care.

Seconded by Council Member Sturgess

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

RESOLUTION #2025-004 - stating organizational business – miscellaneous was offered by Supervisor Palcovic at the Town of Caroga organizational meeting held Wednesday, January 8, 2025.

The following information was examined: Financial Institutions:
NBT Bank, Key Bank, **Community Bank.**

The regular meetings of the Town Board of the Town of Caroga will be held on the second Wednesday of each month at 6:30 pm.

That the Supervisor is authorized to do the following: Invest money anytime that there is money to invest, pay fixed bills such as telephone, electric, fuel, propane, salaries, contract and insurance, etc., when due. Pay monthly salaries of elected officials.

That the reimbursement rate for mileage for the year 2025 will be \$0.70 per mile per IRS regulations. Detailed logs shall be kept and submitted monthly.

That the Highway Superintendent is authorized to spend up to \$2,000.00 without prior approval, \$2001.00 - \$5,000.00 with Supervisor approval, over \$5,000.00 with Town Board approval, keeping within budget appropriations for operational supplies.

The official newspaper – The Leader Herald.

If an elected or appointed official is going to be out of town for more than 48 hours, the Town Clerk shall be notified, and it should be marked on a calendar in the Town Clerk's office.

Holidays – New Year's Day, Martin Luther King Day, Good Friday, Memorial Day, Independence Day, Labor Day, General Election Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas Day, & Juneteenth.

Seconded by Council Member Glenn

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

RESOLUTION #2025-005 - naming appointed positions for the year 2025 was offered by Supervisor Palcovic at the organizational meeting of the Caroga Town Board held Wednesday, January 8, 2025.

The following persons are hereby appointed as officials in the Town of Caroga for the year 2025:

Sanitation Inspector & Code Enforcement Officer – Anthony Fancher

Registrar of Vital Statistics – Linda Gilbert

Dog Control – Howard Dutcher

Health Officer – Howard Dutcher

Youth Director – Colleen Ricciardi

Historian – Richard Nilsen

Confidential Secretary to the Town Supervisor – vacant

Building Maintenance – vacant - Robert Thompson is filling in

B.T.I. Coordinator – Michael Kunath

Weed Harvesting Coordinator – Walter James Hogan

Sole Assessor – Leigh Anne Loucks

Golf Course Manager – Steven Stedman

Golf Course Club House Manager –

Planning Board Chairman – Al Kozakiewicz

Zoning Board of Appeals Chairman – Anthony Russitano

Alternate Members to the Planning Board – no appointed

Alternate Member to the Zoning Board of Appeals – Douglas Purcell

Deputy Town Supervisor – Barbara DeLuca

Deputy Highway Superintendent – TBD

Deputy Town Clerk – Judith Aldinger

ZBA, BAR & Planning Board Clerk/Secretary – open

Bookkeeper & Budget Officer – Joanne Young

Court Clerk – Thelma Subik

Clerk to the Highway Superintendent – Joanne Young

Recreational Trails Manager – Jeremy Manning

Boat Stewards and Boat Wash Coordinator – John Olm

Authorized to sign checks in the Supervisor's absence – Council Member Sturgess

Seconded by Council Member Cooper

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

At 6:18 pm Council Member Glenn made a motion to enter into an executive session to discuss "the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation." The motion was seconded by Council Member Cooper. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

At 6:37 pm Council Member Glenn made the motion to exit from the executive session. The motion was seconded by Council Member Sturgess. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

There were no decisions as result of the executive session.

RESOLUTION #2025 – 006 to appoint the legal firm of Girvin & Ferlazzo as Attorney to the Town of Caroga for the year 2025 was offered by Supervisor Palcovic at the organizational meeting held Wednesday, January 8, 2025.

WHEREAS, the Caroga Town Board desires to appoint a town attorney for the year 2025, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to appoint the firm of Girvin and Ferlazzo of 20 Corporate Woods Blvd. Albany NY 12211 as attorneys for all matters for the town.

Seconded by Council Member Glenn

Adopted by a vote of 5 Ayes, Palcovic, Glenn, DeLuca, Sturgess, Cooper

Supervisor Palcovic made a motion to waive the reading of the minutes of the previous meeting. The motion was seconded by Council Member Sturgess. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Department Reports:

Wheelerville Bike Trail – Mr. Manning submitted a report via email. He has identified two possible trail grants to apply for in 2025. The trails are open for cross country skiing, snow shoeing, and fat biking. He thanked the highway employees for their continued effort to keep the parking area plowed.

BTI – Mr. Kunath reported that he conducted the 30-hour pesticide course a couple of weeks ago. A make up day had to be conducted for the person from Arietta. The riparian report requesting permission from new property owners has been obtained before applicators can have access to their property to the streams. There was a broken strap on one of the pack baskets. The baskets are warranted for life but the straps are not. But they did send him two straps for free.

Council Member Glenn asked if he had enough BTI for next year. Mr. Kunath stated he has already purchased more back in September before the price went up.

Sole Assessor – Leigh Anne Loucks submitted a written report. She has contacted County Printing to see about printing the second notice as required by 2/1/25. It was determined to be cheaper (Linda Gilbert assisted in this) to have them do and put postage on, and then the assessor does the mailing labels. NYS mandates Assessors mail them out annually.

The assessor is 1) updating parcels using imagery and following up with field review to determine if there are any structures missed. Also reviewing the permits for the last 18 – 24 months to be sure any new construction is updated in Real Property System, 2) answering calls with regards to bills and exemptions, 3) reviewing and updating the Short-Term Rental list as needed. 4) processing Senior Exemptions and any new exemptions, 5) going to Fulton County RPTS to retrieve sales and information from them biweekly, 5) answering calls, emails, and processing permits, sales, etc.

Council Member Glenn asked about the notice from Fulton County Real Property regarding the reappointment of a Board of Assessment Review member. This will be discussed later.

Code Enforcement & Sanitation – Mr. Fancher submitted a written report. Mr. Fancher is requesting approval to attend annual training in Lake Placid from 3/23 to 3/28. Three permits were issued with a value of \$60,000.00 and \$500.00 in fees were collected. Fifteen inspections were done on open permits. The Newkirk house has been condemned. (there was a structure fire there.)

Year end report: 243 permits issued, 4 appearance tickets, 3 not to be occupied postings on unsafe structures, 10 orders to remedy, Valuation total \$7,623,808.00/ fees collected \$41,825.00. Last year 269 permits with a valuation of \$6,282,695.00 and fees collected \$39,050.00.

Council Member DeLuca asked if annual training was available online for code officers? Supervisor Palcovic responded not to his knowledge. He noted most code officers go to training in Albany. (including his son)

Dog Control – Mr. Dutcher submitted a written report for the end of 2024. He responded to 71 nuisance dog calls – answered. Three dogs were taken to the Brennan Humane Society, there were 5 dog bites and an inspection by NYS Ag. & Markets – Passed all fields. He also submitted the inspection report.

Golf Course – Mr. Stedman reported he has been doing preventative maintenance things in the shop. He will be taking care of the invoices for score cards and sponsor signs probably next week. His pesticide report has been submitted and is awaiting approval. He offered to print a copy for the town. Supervisor Palcovic would like to have one on file.

Council Member Sturgess reviewed the rates for 2025.

Daily Greens Fees: Credit card use adds 2.87% surcharge fee in (parentheses).

Walking: 18 holes: \$ 28 (\$ 28.80). 9 holes \$17 (\$16.46).

Golf Cart: 18 holes \$40 (\$ 40.12). 9 holes \$25 (\$25.72).

Monday & Wednesday Special: 18 holes with cart \$ 35 (\$33.95).

Military/Veteran/Law Enforcement & Seniors over 65; Ten percent (10%) discount on DAILY rates only, not for tournaments, or in League Play.

Your Membership includes greens fees only on - Club Championship, Member-Guest, Impossible Pin, and Falling Leaves

Adult Rate (21-64): \$ 675 (\$ 642.94) by May 1, 2024. Thereafter, \$675 (\$693.77).

Seniors 65+, & Military/Veteran/Law Enforcement Season Rate: \$525 (\$539.60)

Junior Season Rate (20 and under): \$ 200. (\$ 205.56).

Couples Season Rate: \$ 1,250.00 (\$ 1,207.67) by May 1, 2024. Thereafter, \$ 1,250. (\$ 1,285.88).
Season Golf Cart Membership: \$550. (\$ 565.79).

2025 Fall Rates begin October 1, 2024. Walking: 18 holes \$25 (\$25.72). 9 holes walking \$15.00 (\$ 13.37). Cart: 18 holes, \$35. (\$ 36). 9 holes, \$23. (\$ 23.66).

Council Member Sturgess noted the big changes are having less monies coming into this building and more going to the pro shop making it easier on the accounting end of it. There will not be early rates. By not have early sign up it will eliminate people wanting to buy memberships before the course is open. “When the golf course opens are when the memberships will be available.” Walking went up to \$17.00, the Monday Wednesday special went up to \$35 – a two-dollar increase. Fall rates for 9 holes walking went up two dollars. Increases in payroll justified increasing certain prices.

Council Member Sturgess stated quotes will be obtained for a new top dresser. It was believed there is money in the golf course reserve for equipment. The one we have needs constant maintenance. It is from 1992. The drive system no longer works. The motor would have to be replaced. When Mr. Stedman first interviewed with the town he noted that piece of equipment would need to be replaced and that was five years ago or so.

Council Member Glenn noted the report from the last meeting shows a significant increase in revenues. Council Member Sturgess noted there were some flaws in the budget that were pointed out and some minor changes were made. There used to be a lot of hidden expenses from the golf course that were not put in the “department.” He has not checked the complete year end yet, but believes there is a huge turn around with the profit margin on the golf course.

One other thing, purchasing a pull behind blower was talked about with the department head. The cost is about \$9,000.00, much less than the top dresser.

Highway – Mr. Stock thanked the guys for doing a good job with the storm we had last week. Supervisor Palcovic spoke for the whole board and also complimented the crew. It was a continuous storm for days he was concerned for their safety. Council Member Cooper was thanked for his help with the mechanic on some repairs. The Supervisor stressed the importance of communications. One has been established with Mr. Stock, his crew, the supervisor and Council Member Cooper.

A tree was removed from the creek on Cape Horn Road to prevent flooding and property damage. An ice dam had formed. Approval from the property owner was obtained to remove the tree. It was outstanding work.

Lakes Management Program – Mr. Hogan submitted a written report. He is currently preparing the grant's 3rd quarter progress report to DEC. The reimbursement forms were forwarded to him to complete. He plans to have the forms completed by the end of January.

Expectations for 2025 for weed and invasive species control

1. Four of the divers from last year have been contacted and as of this date he expects all to return. The tender is questionable.
2. Ongoing research for the optimum electronic equipment to perform rapid identification and surveys (for the Diver Assisted Suction Harvesting (DASH) program.)
3. Outfitting the lakes management boat with a reduced size outboard motor to facilitate rapid identification.
4. Diver radio communication between divers and the harvester for enhanced safety.
5. Requested quotes for possible ProcellaCOR application in Bennetts Bay.
6. Possible funding of a steward to inspect boats at the Marina.
7. Discussions with Peck Lake to possibly assist in Milfoil removal should our level be low enough allow time cost to be covered by Peck Lake.

Council Member Glenn explained there is money available through a grant for rapid identification for the DASH program. Mr. Hogan will try to apply for a grant to survey East and West Caroga Lakes where ProcellaCOR has been applied. They want to make sure there isn't a re-occurrence and or new milfoil. Divers would be sent in immediately.

The divers would like to be able to communicate with the boat if there are any problems while underwater. At the lakes management meeting in October Mr. Ziemann stated he has over 2000 boats a year. Council Member Glenn was not sure about assisting Peck Lake. The town board has to discuss this if it does take place to set the rate and a contract.

Council Member Glenn wants to do a mailing of all the different lake associations. "Welcome to Caroga Lake" the importance of boat inspections and cleaning would be noted. Each lake association would have a little blurb. He will talk to Marcus about this.

Marcus Harazin submitted a brief written report. Reimbursement vouchers for the grant are in process. He stated that Jed Potocar did a new study to evaluate cyanobacteria. East and West Caroga were done. He will report the findings at the May Lakes management meeting. Supervisor Palcovic found it interesting we were part of a study.

Town Hall Building – Council Member Cooper noted the maintenance position. The council Member received a call on Sunday from Mr. Kunath about a leak outside the meeting room door for a heating system deficiency. Mohawk Heating came yesterday to draw up an estimate.

Supervisor Palcovic noted there were no problems (knock on wood) with the roof repairs performed at the beginning of winter.

CTC/Caroga Tourism Committee – Council Member DeLuca had hoped the Chairman of the Tourism committee would be here tonight to give an update, but there may be covid in their house. There will be a report next month.

Comprehensive Plan Committee – Council Member DeLuca reported that the committee has finalized the survey. They are just waiting for the bookkeeper to set up the Survey Monkey account. It has been a challenge – we don't have an account, so they won't talk to you. We can't get an account unless you pay them, and we can't pay them until the tax-exempt status has been set up. The next meeting of the committee is the end of January.

Council Member Sturgess thought the tax could be paid and then reimburse. Council Member DeLuca stated she was following the bookkeeper's direction on this. Council Member Sturgess thought the town could pay a voucher with tax on it.

Town Clerk/Tax Collector/Registrar/RMO – the Town Clerk presented the 2024 books for audit.

While doing Records Management of papers from the supervisor's office dated in 2014, I found a sealed envelope from the County with the original 2014 Snow & Ice contract check in the amount of \$25,750.00. This was during the Ottuso administration. The clerk is following up with the County treasurer to make sure a second check was issued and accounted for.

Tax collection is in progress. The supervisor has been paid \$50,000.00. The supervisor should be paid weekly.

As for the golf course money. The only reason it comes into the clerk's office is because people want gift certificates and there is no one at the course to issue them. The clerk noted the town pays for the point-of-sale system all year long. Council Member Sturgess thought there may be a way to do it online. There may be a way to make a link to the town website. His goal is to have it (the money) in one spot. Supervisor Palcovic noted the bookkeeper tracks it under golf course revenue. Council Member Sturgess wanted to see the revenues in the point of sale (POS) system. The clerk stated they can input the data in the spring. Council Member Sturgess stated it was a logistical nightmare on the POS system. It will be figured out.

The clerk stated she has been in discussion with the Town Supervisor regarding a substitute code officer for the Royal View Campground project. Currently the code officer solicited three different people and has come up with someone. The clerk stated that this is a board decision and not the code officer's decision. The Supervisor contacted the town attorney and on the Supervisors ok the New York Planning Federation was contacted. The director stated that is a total RED FLAG. The code officer should not choose his successor to oversee his project.

The clerk asked the board how they wanted the maintenance person position advertised. A help wanted ad in the newspaper is \$100.00. The clerk suggested advertising on the town website and Facebook account and post the job at the post office. The board agreed.

The Clerk noted the temperature in her office is 67°. Two accessory heaters have to be run. The code officer has been notified because the heaters are illegal. This has been a problem for years it was hoped that Council Member Cooper could find a solution to this. The clerk noted boiler #1 has two loops one goes to the former clinic area and the other goes through the gym, and hall heater, and then in to her office. Boiler #2 heats the meeting room and judge's chambers. Boiler #3 heats the code and supervisor's office and a hall. The square footage difference is obvious.

Supervisor Palcovic recognized Mr. John Byrnes who just spent 45 days in North Carolina assisting FEMA in the hurricane damage. He works for the USGA. (Applause)

Supervisor's Report: last month deficiencies were mentioned. The town continues to work with CT Male on the petroleum bulk storage corrective actions. The town is working to remedy and comply with state requirements for our waste oil and hydrocarbon products. The Supervisor noted we are working on the permit renewal process. The town paid \$300.00 to renew the permit. The supervisor thanked the guys for doing the plowing and remediation. It doesn't go un noticed.

*****Public Comments and Questions:***

James Brady works for the highway department. He thanked the clerk for all she does. He thanked the board. He thanked the supervisor for all of his support. A special thanks went to Council Member Cooper for helping them make good decisions and seeing them through the troubles they've been going through.

As for snowplowing – he asked the public to park in their driveways. It is difficult to get through the small roads. They don't want to use the airhorn at 4 am. Kasson Drive and Everson Road were problem areas. Council Member Glenn mentioned there is a town ordinance for winter parking. Council Member Sturgess suggested having Mr. Stock knock on doors to say there is a problem and if it continues they will be towed. Mr. Brady stated that has been done. Council Member Sturgess suggested just tow them then. Mr. Brady suggested putting a plea on the website.

Mr. Brady gave a big shout out to Roy Stock he is doing a great job. The entire crew appreciate him, and accept him. It is a great place to work right now.

He wants see/understand the bookkeeping on the pay stubs itemized. Perhaps things can be explained by the bookkeeper to the new employees. The Supervisor stated a time will be set up to meet with the bookkeeper. It is a new era that he is happy for. He again thanked Council Member Cooper.

From Zoom – Eden Staton is a reporter for the Leader Herald asked the town clerk about the check that was found and what steps have been taken with the county to get reimbursement. The clerk stated this is for public comment not a place to answer questions. The clerk suggested coming in to talk to her or to send an email.

Doug Purcell thanked the board for appointing him as the alternate for the Zoning Board of Appeals. He did not hear during the organizational meeting the appointments for the expiring terms of those on the Planning or Zoning Board of Appeals.

Mr. Purcell pointed out that if the board is looking for someone to serve in Mr. Fancher's absence for this Planning Board project, that town resident, Jennifer Blowers is very knowledgeable on the town ordinance.

Old Business: (is old)

Discussion on a resolution to list East Shore Road for no thru trucks

Policy to establish a Non-DOT Testing Pool
Update on County Highway 111

New Business:

The Winter Carnival is sanctioned by the Fulton County Tourism the full calendar is not out. Information will be on the 44 lakes website. The event is January 31 – February 2nd. There will be fireworks. Council Member Cooper asked if the town was advertising this. Council Member DeLuca stated it is on the tourism website. The clerk stated it will be on the town website. The clerk questioned why the Royal View Campground was having events when nothing has been approved yet. It was noted they are on the snowmobile trail corridor system.

Annual Contract with Fulton County Planning

Annual Contract with the Brennan Humane Society

Memo from FC Real Property Board of Assessment Review Appointments

RESOLUTIONS:

RESOLUTION #2025-007 to renew the Contract with Fulton County Planning Department

was offered by Supervisor Palcovic at the organizational/regular monthly meeting of the Caroga Town Board held Wednesday, January 8, 2025.

WHEREAS, the Caroga Town Board desires to contract with the Fulton County Planning Department for services in 2025, especially because of their help with the Comprehensive Plan, and

WHEREAS, the Town shall compensate the County in an amount not to exceed \$1,500.00 in 2025 for Planning Services and the County shall provide the first ten (10) hours of service at no cost to the town, and

WHEREAS, the Caroga Town Board does hereby authorize Supervisor Palcovic to sign said contract, now therefore be it

RESOLVED, that the Board does here by move to renew the Contract with Fulton County Planning Department with said 2025 contract on file in the Town Clerk's office. .

Seconded by Council Member Glenn

Adopted by a roll call

Council Member John Glenn – Yes

Council Member Barbara DeLuca – Yes

Council Member Richard Sturgess – Yes

Council Member Matthew Cooper – Yes

Supervisor Ralph J. Palcovic - Yes

Council Member DeLuca read a list of events being held during the Winter Carnival on Friday January 31, thru Sunday February 2nd. They include a vintage snowmobile show, outhouse races,

a poker run, bon fire with smores, music at Vrooman's, a snow volleyball tournament, sleigh riding party, kids ice fishing clinic, and a fireworks display on Saturday night.

Supervisor Palcovic has talked to Scott Henze who is in charge of the tourism bureau and he is very excited for the effort to plan these events. There is hope this will be an annual event.

RESOLUTION #2025-008 to contract with the James A Brennan Humane Society was offered by Supervisor Palcovic at the organizational/regular monthly meeting of the Caroga Town Board held Wednesday, January 8, 2025.

WHEREAS, the Caroga Town Board desires to contract with the James A Brennan Humane Society for the year 2025, and

WHEREAS, the contract is on file in the Clerk's office, and

WHEREAS, the annual terms are \$750.00 paid in equal installments, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to contract with the James A. Brennan Humane Society for the year 2025 per the contract.

Seconded by Council Member DeLuca

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

Correspondence:

Association of Towns 2025 Training School & Annual Meeting

Letter of interest from Kim Walker to serve on Planning Board

DEC webinar Jan. 15 @ 2 pm on the updated Freshwater Wetlands program regulations

2025 Saratoga Planning & Zoning Conference Advanced Registration ends 1/17

The clerk was asked to address correspondence. The Association of Towns asked that the clerk read at our meeting the notice of their annual training in NYC February 16 – 19. They have general sessions and classes for everyone. In looking at the resolutions being offered this year the clerk noted AOT is supporting bridge and transportation funding, supporting funding for commercial driver licenses, another resolution was to preserve and support home rule, there will be a separate meeting to approve these resolutions. One last resolution #12 being supported was for towns be able to set speed limits on local roads. After the resolutions are voted upon they will be forwarded to the legislature.

RESOLUTION #2025-009 to approve a Fireworks display at the Winter Carnival was offered by Supervisor Palcovic at the organizational/regular monthly meeting of the Caroga Town Board held Wednesday, January 8, 2025.

WHEREAS, this Winter Carnival is scheduled to become an annual fun filled festival being held Friday January 31, thru Sunday February 2nd, with lots of events and a fireworks display on Saturday night, and

WHEREAS, Supervisor Palcovic has talked to Scott Henze who is in charge of the tourism bureau and is very excited for the effort to plan this, now therefore be it

RESOLVED, that the town board does hereby move to approve the display with the proper paperwork being submitted by American Fireworks of PO Box 980 Oxford NY 13830 607-316-3011. The contacts are Kevin Fritschler and Stephanie Hughes.

Seconded by Council Member Sturgess

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

RESOLUTION #2025-010 to Re-appoint Planning Board Member Thomas Wojciechowski until 12/31/2031 was offered by Supervisor Palcovic at the organizational/regular monthly meeting of the Caroga Town Board held Wednesday, January 8, 2025.

WHEREAS, the term of Thomas Wojciechowski - Planning Board Member expired on December 31, 2024, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to reappoint Mr. Wojciechowski of S. Shore Road Caroga Lake to a seven-year term expiring on December 31. 2031.

Seconded by Council Member Glenn

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

RESOLUTION #2025-011 to Re-appoint Zoning Board of Appeals Member Jennifer Blowers until 12/31/2029 was offered by Supervisor Palcovic at the organizational/regular monthly meeting of the Caroga Town Board held Wednesday, January 8, 2025.

WHEREAS, the term of Jennifer Blowers - Zoning Board of Appeals Member expired on December 31, 2024, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to reappoint Mrs. Blowers of Alderwood park road Caroga Lake to a five-year term expiring on December 31. 2029 contingent upon her maintaining the state education qualification requirements of eight hours of training within 60 days. (last year's requirements were not met)

Seconded by Council Member Cooper

Discussion: Council Member Cooper noted she could go to the Saratoga Conference and obtain the required credits. Supervisor Palcovic will let her know about the upcoming training.

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

Supervisor Palcovic made the motion to approve the minutes of the December 27th, 2024 Town Board year end meeting. The motion was seconded by Council Member Glenn. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Supervisor Palcovic made the motion to approve the bills as presented for audit. The motion was seconded by Council Member Cooper. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

At 7:33 pm Council Member Sturgess made a motion to adjourn the meeting Council Member Glenn seconded the motion. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Submitted by the Town Clerk

Linda Gilbert RMC, CMC

IF your Power is Out.... There is an Emergency Call Box located to the right of the front door of the Caroga Fire Station.

General #'s 1 – 22 \$14,987.40

Prepaid #'s 1 – 20 \$32,052.49

General Park - no bills

Highway #'s 1 – 5 \$6,368.92